



Professional Reference Check:

I authorize the individual and facility listed below as a professional reference to release information about me for the purpose of supplying a reference check.

Print Name: \_\_\_\_\_ Soc # \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Performance Evaluation

\_\_\_\_\_, has applied for a nursing position and has given us your name as a professional reference. It would be greatly appreciated if you would evaluate the applicants past performance and make any additional comments you fell might assist us in making our decision in hiring this nurse. Your comments will be kept in strict confidence.

Name and Title of Reference: \_\_\_\_\_

Facility Name and address: \_\_\_\_\_

Phone # \_\_\_\_\_ Fax \_\_\_\_\_

Nurse was Employed: From \_\_\_\_\_ To \_\_\_\_\_

Nurse Title: \_\_\_\_\_ Area Worked: \_\_\_\_\_

Reason this nurse left employment: \_\_\_\_\_

Would you hire this Nurse again? Yes \_\_\_\_\_ No \_\_\_\_\_

Comments: (please continue on back, if necessary) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Work Evaluation:

Job Area	Exceeds Expectations	Meets Most Expectations	Meets Some Expectations	Does not Meet Expectations
Quality of Work				
Productivity				
Professionalism				
Emotional Stability				
Flexibility				
Dependability				
Enthusiasm Towards Job				
Communication Skills				
Attendance/Punctually				
Appearance				
Customer Service Skills				